Choose Circular funding for NSW Government agencies

Expression of interest form

1. Introduction

We are seeking expressions of interest (EOIs) from NSW Government agencies for activities that will help increase their use of recycled materials. Choose Circular funding can be used for a broad range of activities. We anticipate that around 3 to 7 agencies will receive funding.

Complete this EOI form and send it back to [us](mailto:choose.circular@environment.nsw.gov.au) before 5 pm on 27 November 2023. We will review the EOI and contact you directly to discuss the opportunity.

1. Eligibility

This EOI is open to all NSW Government agencies. Eligibility requirements are as follows:

* Activities must be finalised by no later than 30 June 2025. Activities starting this financial year will be preferred.
* Commitment to allocate appropriate staff resources to oversee activity delivery.
* Executive (or other appropriate financial delegate) endorsement for the proposed activity/activities.

1. Agency details

|  |  |
| --- | --- |
| Agency name |  |
| **Address** |  |

1. Agency contact

|  |  |
| --- | --- |
| First name |  |
| **Last name** |  |
| **Position title** |  |
| **Phone** |  |
| **Email** |  |

1. Proposed activities

Please complete the table below to inform us about the activity(s) you are interested in. If you would like to add an attachment to assist in delivering this information (for example, a project summary/brief), please do so.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Activity | Description of activity | Activity rationale | Impact | Partners | Start date | End date |
| For example: action plan, business case development, feasibility study | Describe the activity | Explain how this activity would assist you (for example, it will inform sourcing strategy, it will justify use of materials in a project) | List any potential impacts of project (see ‘Impact’ in evaluation criteria of Applicant information document). | List any partners, stakeholders or agencies you will collaborate with | Estimated start date | Estimated end date or critical date needed by. (Note: activities must be completed by 30 June 2025). |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Funding requested

Please complete the table below for each targeted activity (add additional tables as necessary).

**Activity:** For example: action plan, business case development, feasibility study.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Details | | Costs |
| **Consultancy** | List any details or deliverables of consultancy costs. | | $ |
| **Supplier/industry partner or research partners costs** | List any details of supplier/industry partner or research partners costs. | | $ |
| **Staffing costs** | List any details of staff time and resourcing required to deliver this activity. | | $ |
| **Other costs** | List details of any other project costs. | | $ |
| **Co-funding** | Provide details of any co-funding that will be contributed. | | $ |
|  |  | **Total (excluding co-funding)** | $ |

1. Resourcing

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes | No | Maybe | Further details |
| **Does your agency have dedicated staff that can project manage this activity?** |  |  |  |  |
| **Would your organisation need project management support to assist activity delivery (procurement, contract management)?** |  |  |  |  |
| **Would you be interested in working with other agencies to maximise benefits of the activity? (For example, one activity for multiple projects)?** |  |  |  |  |

1. Additional comments

|  |  |
| --- | --- |
| Additional comments |  |

1. Declaration

I declare that the information provided in this application is complete and correct.

I declare that I have received executive (or other appropriate financial delegate) endorsement for this EOI.

|  |  |
| --- | --- |
| Name |  |
| **Date** |  |
| **Electronic signature** |  |

Thank you for your completing this Expression of Interest.

Sydney NSW 2000

GPO Box 5469

Sydney NSW 2001

W: treasury.nsw.gov.au