

## APPLICATION FORM FOR LEVEL 1 ADDITIONAL CLASS

This application form is to request consideration for the addition of a further class to the accreditation of:

Accreditation Name:	
Accreditation Number:	

The additional class application **fee is \$1624.00** (incl. GST). Payment details are on page 4 of this form.

Ensure you submit this application form with:

1. A Drivers Licence, Proof of Age card or Travel Passport for each listed employee/subcontractor.
2. Evidence that each person named below satisfies the qualifications/training requirements of the Australian Qualification Framework and in accordance with [ASP Scheme Rules](#) (page 3 of this form).  
*If applying for 1B Underground you must have the services of a Cable Jointer who is qualified for Paper lead*  
*Craft Certificates will not be accepted.*
3. When registering personnel as a subcontractor, there are additional requirements that apply -please refer to page 2.
4. Payment of the applicable **registration fee** (incl. GST) – see page 4.
5. Please ensure you complete the RA number for your employee/subcontractor if available.
6. Also note we are unable to accept external links to documents eg google drive, dropbox. Supporting documentation should be submitted as either JPG or PDF attachments.
7. Once your application has been assessed by the ASP team, an independent assessor will then contact you directly to arrange an assessment of your management systems. Please ensure you have all relevant documentation available prior to this as outlined in the [Pre-assessment checklist](#).

Employees, subcontractors or other agents of this ASP **must be registered prior to being authorised** by the **electricity distributor** to work on or near the distribution network and the work must be carried out in accordance with the requirements of the distributor's network management plan. *Note: a fee may be payable to the local electricity distributor when applying for authorisation.*

**\*Available classes for Level 1 ASP**

1A – Overhead (OH)

1B – Underground Paper lead (UG)

1C – Underground Poly (only) (UG Poly)

1X – Electrically Unqualified (EU)

Level 1 Employee/Subcontractor Full Name (include middle name)  <i>Photo ID and evidence of qualifications/training to be attached for each person listed</i>	Class 1A (O/H)	Class 1B (U/G Paper lead)	Class 1C (U/G Poly)	Class 1X (EU)	Sub contractor Y/N <i>See Page 2 for required evidence</i>	RA number
<i>Eg. John Michael Citizen</i>	✓				N	RA10/123
1.						
2.						
3.						
4.						
5.						

Name: ..... Signature: .....

(ASP's nominated representative)

Date: .....

## APPLICATION FORM FOR LEVEL 1 ADDITIONAL CLASS

### Level 1 subcontractors additional requirements

- ☐ **If you are using subcontractors for Class 1A, 1B, 1C, you are required to provide the following with your application:**

A letter from the company each employee works for on their letterhead, naming the specific employee and the class to be subcontracted, and signed by the Owner, Director, or HR representative giving permission for that employee to subcontract to you.

*\*Please note for Class 1A, 1B, 1C, the company you are subcontracting from must be an existing Accredited Service Provider (ASP)*

- ☐ **If you are using subcontractors for Class 1X you are required to provide the following with your application:**

A letter from the company each employee works for on their letterhead, naming the specific employee to be subcontracted and signed by the Owner, Director, or HR representative giving permission for that employee to subcontract to you.

*\*Please note for Class 1X work, the company you are subcontracting from does not need to be an existing Accredited Service Provider (ASP)*

- ☐ **All subcontractor letters must be signed and dated within one month of submission**

# APPLICATION FORM FOR LEVEL 1 ADDITIONAL CLASS

Level 1 ASP Qualification and training requirements		
Accredited Service Provider (ASP) Scheme Classes of Contestable network services (type of work)	<b>ASP Scheme Qualification Criterion for Level 1 ASPs</b> <i>Training organisations must be registered with Australian Skills Quality Authority or their state training authority and must have the relevant qualification and unit of competency on their scope of registration to deliver training and/or assessment</i>	
	Core Qualifications (refer <b>Note 1</b> )	Additional Mandatory Competency Units (refer to Note 2)
<b>Class 1A</b> – carry out work on or near the overhead electricity network	<b>UET30612</b> – Certificate III in ESI – Power Systems – Distribution Overhead	<b>UETDRRF11A</b> - Testing of connections to low voltage electricity networks
<b>Class 1B</b> – carry out work on or near the underground electricity network including both paperlead and polymeric and associated underground asset installation works	<b>UET30812</b> – Certificate III in ESI – Power Systems – Distribution Cable Jointing	<b>UETDRCJ21A</b> – Lay ESI electrical cables <b>AND</b> <b>UETDRCJ22A</b> – Install & maintain de-energised LV UG paper insulated cables <b>AND</b> <b>UETDRCJ23A</b> - Install and maintain de-energised high voltage underground paper insulated cables <b>AND</b> <b>UETDRRF11A</b> - Testing of connections to low voltage electricity networks
<b>Class 1C</b> – carry out work on or near the underground electricity network and associated underground asset installation works limited to <b>polymeric cables only</b>	<b>UET30812</b> – Certificate III in ESI – Power Systems – Distribution Cable Jointing <b>OR</b> <b>UEE30811</b> – Certificate III in Electro-technology Electrician (or equivalent) <b>OR</b> <b>UET30612</b> – Certificate III in ESI – Power Systems – Distribution Overhead	<b>UETDRCJ21A</b> – Lay ESI electrical cables <b>AND</b> <b>UETDRCJ26A</b> – Install & maintain de-energised low voltage underground polymeric cables <b>AND</b> <b>UETDRCJ27A</b> – Install & maintain de-energised high voltage underground polymeric cables <b>AND</b> <b>UETDRRF11A</b> - Testing of connections to low voltage electricity networks
<b>Note 1:</b>  Upon verification; those holding an equivalent qualification to: <ul style="list-style-type: none"> <li><b>UET30612</b> and/or <b>UET30812</b> documented in the <b>UET12</b> Training Package and all corresponding units of competency that proceed back to and are inclusive of <b>UTT30101</b> and/or <b>UTT30301</b> documented in the <b>UTT98</b> Training Package will also meet the qualification requirements noted in this Level 1 table; or</li> <li><b>UEE30811</b> documented in the <b>UEE11</b> Training Package and all corresponding units of competency that proceed back to and are inclusive of <b>UTE31199</b> documented in the <b>UTE99</b> Training Package will also meet the qualification requirements noted in this Level 1 table.</li> </ul> <b>Note 2:</b>  Registered Training Organisations (RTO's) must ensure that any/all prerequisite units of competency (as specified within each of the relevant competency standards) have been achieved prior to awarding any of the units of competency specified within the "Additional Mandatory Competency Units" column of Level 1 table.		

# APPLICATION FORM FOR LEVEL 1 ADDITIONAL CLASS

The **Level 1 Additional Class Application fee** is \$1624.00 (inc GST).

*\*Note: all fees are non-refundable*

Please forward this application form and payment to:

**Email:** [asp.scheme@planning.nsw.gov.au](mailto:asp.scheme@planning.nsw.gov.au)

Accreditation Name:

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Contact Name:

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Business Address:

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Contact Telephone Number:

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**If you wish to pay by bank deposit, please advise below (in the tick box) and the team will contact you with payment details.**

☐ Direct deposit

If paying by **credit card** please complete the following section.

Please debit my nominated credit card account the level 1 Additional Class Application fee of **\$1624.00**.

Please tick one: ☐ MasterCard ☐ Visa

Card number: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Expiry date: \_\_\_\_ / \_\_\_\_

Cardholder's name (as shown on credit card) \_\_\_\_\_

Signature of cardholder: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_