# EV charging request to strata committee - letter template

[Name]

[Address]

[City, post code]

SP: [number]

[Date]

Dear [committee members],

I am purchasing / I own an electric vehicle (EV) and investigating charging options.

Could you please advise whether the Owners Corporation has installed, or plans to install, EV charging capability for the use of all residents and/or visitors? If so, could you please provide information about the current or proposed system or proposed project plan timing, technical specifications and type of billing system.

If there are no plans for installation of EV charging for the use of all residents, could you please advise what documentation is required to obtain approval by the strata committee to install EV charging infrastructure in my own parking lot.

I welcome the opportunity to put forward a proposal and discuss options for current and future EV owners at an upcoming strata committee meeting. More information on the type of approaches that can be taken to install EV charging infrastructure can be found at [energysaver.nsw.gov.au/electricvehicles](http://www.energysaver.nsw.gov.au/electricvehicles).

Please contact me if you have any questions or require additional information.

Thank you for your time in considering this request. I look forward to hearing

back from you on this matter soon.

Sincerely,

[Name]

[Email, phone contact]